

August 11, 2010

Dear Parents/Guardians of High School Juniors and Seniors:

The start of the 2010-2011 school year is rapidly approaching. It is time for those students who wish to drive to school to obtain their annual parking permit. Student parking at the high school is in the rear of the building near the entrance to the Cafeteria/Commons. Students may only park in this location. For the safety of all students, drivers will enter the building in the morning and exit at the end of the day through the Commons area. Student drivers will receive a parking tag for their vehicle, which must be displayed on the rearview mirror at all times while on campus.

Student driving privileges are extended to junior and senior drivers only. The cost of the driving permit is \$5.00. This fee will cover the cost of the parking tags with any remaining monies distributed equally to the Student Government, the Senior Class, and the Junior Class. Student parking passes may be obtained at the Student Center in the high school building.

Seniors only	August 16, 17	8:00 a.m. to 3:00 p.m.
Juniors and Seniors	August 18, 19, 20	8:00 a.m. to 3:00 p.m.

The following conditions must be adhered to in order for students to retain their parking passes:

1. Students may only park in the designated Student Parking Areas. Students parking in the Student Lot in the rear of the building must enter and exit through the Commons area. Students parking in the designated area of the Stadium Lot must enter and exit through the main entrance of the high school.
2. All student parking spaces are numbered. The space number corresponds to the number on the parking tag.
3. Students' vehicles must remain in their designated lot until they exit the campus. Students may not move their car to a different lot for after-school sports practices, extracurricular activities, etc.
4. Traffic may only flow in one direction around the campus for the safety of all. Please observe all directional signs carefully.
5. Students must have a valid Pennsylvania driver's license at the time of registration to obtain a parking permit. Parking passes will not be reserved for those with learners' permits or those who have not yet passed the test.
6. Students may not "swap" parking permits. All students must obtain their own parking pass.
7. All student driving regulations on the parking permit application form and in the Student-Parent Handbook must be followed. Failure to do so will result in revocation of the parking privilege. Permit fees are not refundable for any reason.
8. A complete listing of regulations for student drivers is included in the Student-Parent Handbook. Please review them carefully with your child.

Enclosed is an application for a parking permit. Please return the **completed** application with both parent and student signatures and the \$5.00 fee to Mrs. Lynn Johnson according to the above schedule. **Your student will need to bring his/her current license, insurance information and vehicle registration to be copied in order to receive a permit.** This procedure also applies to Parkway West students. Please be sure that your child has all required documentation at the time of registration, as spaces cannot be reserved for those who do not have all the documentation in hand at one time.

If you have any questions regarding student parking, please call the Student Center at (412) 221-4542, Extension 222.

Sincerely,

Mr. Aaron T. Skrbín
High School Assistant Principal